

FICS Learning Capsules are practical sessions that give you what you need to get great jobs, keep great jobs and lead and grow in the workplace. We've been doing this in Canada and internationally for a long time, and we know what works when it comes to work. Now we want to share it with you! There are six capsules in total. Sign up for as many or as few as you like, depending what you're looking for.

Learning Capsule 6A: Grow the Leader within You

Leadership skills are for everyone! When you understand the skills of highly effective leaders, you can use them to motivate and engage others and create high functioning teams. Develop and practice that magic touch that leads to sustainable success.

*Lead from where you are and be recognized as a leader. This capsule is for those who want to be leaders but are not yet in a formal leadership position.

Session 1: During the first session of Capsule 6A, participants will learn about the traits of highly effective leaders and consider how people get into positions of leadership. Participants will consider the following questions: what are the characteristics and skills that organizations look for in leaders? What does it take to get recognized as a leader in today's workplace?

Session 2: During the second session, participants will learn about communications and networking skills that will increase their influence in the workplace so that their chances for success are increased.

Session 3: During the third session, participants will develop practical skills to help them to position themselves for leadership opportunities. Participants will analyze the characteristics that they have and those that they need to work on or improve.

Session 4: During the fourth session, participants will delve deeper into developing the leadership skills that they need to be recognized as leaders. They will consider opportunities for promotion in their current workplaces and also think about other potential opportunities. Participants will leave the session with a plan to pursue leadership opportunities in the future.

Outcomes

1. Develop leadership skills that engage and influence others
2. Consider characteristics that will get you recognized as a leader
3. Practice leadership skills that increase your potential for promotion

Resources and References:

- Bradberry, T. and Jean Greaves Leadership 2.0
- Maxwell, J. Everyone Communicates, Few Connect
- Zack, D. Networking for People who Hate Networking

Facilitators: Kathrina Loeffler and Christian Vulpe are professional educators and certified professional facilitators. They are both dynamic speakers and hold Ontario Teaching Certificates, Master of Education degrees and training in adult education from St. Francis Xavier University. They have been delivering quality education programs that engage participants and strengthen the skills of people to succeed in the workplace since 2011.

When: Saturday mornings 10:00 – 12:00 PM

Where: Downtown Toronto

How long: 4 weeks

How much: \$299.00

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